



DEPARTMENT OF THE ARMY
CALIFORNIA ARMY NATIONAL GUARD
Headquarters, 1st Battalion, 140th Aviation
4640 Saratoga Avenue, Suite 105
Los Alamitos, California 90720-5166

CADD-AV-CR (350-1a)

15 February 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 1-140th Aviation Battalion Circular 350-01-1

YEARLY TRAINING GUIDANCE FOR TY 2002-2003

1. PURPOSE. To provide the yearly training guidance for unit of the 1-140th General Support Aviation Battalion IAW U.S. Army and National Guard Directives. It is the basis for development of subordinate unit training plans and yearly training calendars.

2. EFFECTIVE DATE. This circular is effective for planning upon receipt and for implementation on 1 October 2001.

3. SCOPE. This circular applies to the staff and all companies of the 1st Battalion, 140th Aviation Battalion. This YTG is fully synchronized with the Aviation Brigade and the 40th Infantry Division (Mechanized) 5 year Strategic Plan.

4. HIGHER HEADQUARTERS TRAINING GUIDANCE.

- a. 40th ID (M) TY 02/03 Commander's Training Guidance, dated 1 December 2000.
- b. Memorandum, Headquarters, California Army National Guard (CADD-DA), Subject: Command Training Guidance for Year 2002/2003 and Yearly Training Guidance TY 2002.
- c. Memorandum, Headquarters, U.S. FORSCOM, Subject: Reserve component Pre-Mobilization Training Guidance, dated 1 December 1995.
- d. Memorandum, Headquarters, Fifth United States Army, Subject: Fifth Army Training Guidance, dated 11 October 1999.
- e. Memorandum, Headquarters, Fifth United States Army, Subject: Fifth Army Commander's Training Philosophy (undated).

5. BATTALION MISSION STATEMENT. Conducts pre-mobilization training, mobilizes, commands, controls and conducts combat support aviation operations.

6. BATTALION COMMANDER'S INTENT. The Battalion's focus during TYs 02/03 is individual soldier readiness. MOSQ, SRP and deployability are of primary concern. Soldiers will maintain minimum standards for weight control, physical training and military education. Collective training will then be conducted. The readiness success of this Battalion will be an Overall C3 on the USR with Personnel Readiness at P1, Equipment Readiness at R3 with a goal of achieving and Operational Readiness (OR) of 80% or greater on ground equipment and sustain Equipment Supply at S3. Recruiting and Retention bi-monthly status reports will be submitted to the Battalion Commander and Command Sergeant Major.

7. BATTALION COMMANDER'S TRAINING PHILOSOPHY.

- a. A leader's most important task is to train soldiers to a wartime task, condition, and standard. The Battalion METL is the focus of all training conducted in the Battalion. Realistic training will challenge soldiers to perform their mission. Professional military education (OES/NCOES) courses are essential for technical training of our leaders.
- b. My goal is to establish an environment, which encourages leaders to grow personally and professionally by exercising responsibility, personal leadership and initiative. All officers and NCO's will read and use FM 25-100 & FM 25-101. Leaders at every level will develop and utilize a Leader's Book as described in FM 25-101. Realism and inherent risk associated with our training does not take precedence over safety. All levels of this Command will stress operational safety. Safety is discipline and the responsibility of every soldier.

8. INDIVIDUAL TRAINING AND READINESS PRIORITIES.

- a. 1st Priority: A minimum of 90% DMOSQ and NCO Development, 90% branch qualified officer and Officer Professional Development are the individual training priorities. School attendance ILO Annual Training is authorized. However, this is the least preferred method. TY 02 OPTEMPO funding should allow for AT attendance and the attendance of a TRADOC school.
- b. 2nd Priority: Sustain individual soldier proficiency in their DMOS.
- c. 3rd Priority: Achieve 90% in Weapons qualification annually.
 - (1) All units will qualify using the TRC "C" standards outlined in DA Pam 350-38 (STRAC).
 - (2) Aerial Gunnery to Table VIII.
- d. 4th Priority: RL1 Progression.
 - (1) Readiness Level 1 (RL1) progression of UH-60, EH-60 and OH-58 aircrews. Aviation OPTEMPO dollars are sufficient to support the Commander's Aircrew Training Plan for TY02 in these airframes. Commanders also need their ATP to focus on proficiency in tasks versus simple currency in these airframes.
 - (2) Readiness Level Progression of UH-H crews will comply with the multiple Safety of Flight Messages issued on the aircraft. As of the date of this guidance, A Co and C Co Commanders will comply with the messages by only designating 2 aircrews as RL1 with the remaining aircrews at RL2 or below. There will be **NO COLLECTIVE** training conducted by UH-1H aircrews. Although UH-1H Door Gunnery requirements have been waived by NGB it is still my intent to Door Gunnery qualify all UH-1H enlisted

crewmembers annually IAW DA Pam 350-38 (STRAC). A Co and C Co Commanders need to develop creative training plans for the RL2 designated UH-1H aircrews so this situation does not turn into a major retention issue. I will update this portion of my training guidance as changes occur in the readiness of the UH-1H fleet.

- e. 5th Priority: Physical fitness and the maintenance of height/weight standards. The APFT will be administered for record each October. A diagnostic APFT will be administered during the 3rd quarter of the TY. Commanders will counsel in writing and conduct remedial PT during IDT and AT for those soldiers who fail the record or diagnostic APFT. This remedial program is to consist of 1 hour physical training per each IDT day. Each company size unit is required to have an assigned and qualified Master Fitness Trainer (MFT) and an Exercise Leader (EL) IAW CAL ARNG REG 350-6 dtd 1 Jan 92.
- f. 6th Priority: Battlefield skills proficiency in CTT tasks. Commanders will schedule this training and testing. Emphasis will be place on NBC training, which will consist of NBC specific tasks. This training is an annual event.
- g. 7th Priority: Maintenance training. Proficiency in PMCS as well as MOS-related maintenance is the standard. Maintenance training will be annotated on the training schedule and will include the bumper number of each vehicle requiring a service. Use of and knowledge in ULLS-A, ULLS-G, and ULLS-S4 by respective soldiers is expected.

9. COLLECTIVE TRAINING PRIORITIES.

- a. Prior to conducting collective level training the seven individual training priorities must be met and trained to standard.
- b. Appendix A lists the approved Battalion METL. Companies will derive their unit METLs from the Battalion METL.
- c. The Battalion will focus on company level proficiency primarily through Battalion driven FTX's and METL based external mission support. CPX's will exercise the staff in MDMP as well as companies in planning and executing missions derived from the planning process.
- d. Specific training tasks to be accomplished in collective training plans by company commanders are (as applicable):
 - (1) Crew served weapons qualification (IDT)
 - (2) Helicopter Door Gunnery (IDT)
 - (3) Assault helicopter operations (UH-60 only) (IDT/AT)
 - (4) Platoon and Company Battle Drills (IDT/AT)
 - (5) Aerial reconnaissance/target acquisition (IDT/AT)
 - (6) NBC team proficiency (IDT/AT)
 - (7) CEWI operations for EH-60s (IDT/AT)
 - (8) Tactical assembly area operations (IDT/AT)
 - (9) Field AVUM operations (IDT/AT)
 - (10) Commander & staff proficiency in MDMP, IPB, and BOS applications (IDT/AT)
- e. Red Cycle training. Only one drill, the December IDT, will be designated as red cycle. The drill will be utilized to meet requirements under USC XI for medical screening prior to attendance at annual training.

10. LEADER TRAINING PRIORITIES. The Battalion will conduct ATMS training in March of TY02.

ODP and NCODP subjects will be identified with the criteria that they are in support of the METL and are shown in Appendix B and C respectively. ODP and NCODP should be scheduled and conducted at least four hours per quarter.

11. SPECIFIC TRAINING GOALS FOR SUBORDINATE UNITS.

a. HHC(-) and Det 1, HHC:

- (1) Be prepared for inspections/assistance visits such as COMET, ARMS, CLRT, Bde Command Inspection, CSDP and MAIT.
- (2) Support Battalion staff and companies in administrative, logistic, and ground maintenance support.
- (3) Schedule, conduct and document all equipment operator licensing.
- (4) Plan and execute assistance visits to northern units semi-annually.
- (5) Provide C² and logistical support for each Annual Training period.

b. Company A:

- (1) Fully comply with the SOF Messages as pertains to the UH-1H fleet.
- (2) Develop creative training plans for the RL2 designated UH-1H aircrews.
- (3) Support battalion missions as assigned.
- (4) Conduct AT during battalion core AT period.
- (5) Conduct ASE/EW operations/training in accordance with Aviation Brigade EW training plan (TBP).
- (6) Conduct door gunnery IAW FM 1-140 Appendix A.
- (7) Support Division/Brigade directed AT mission support requirements.

c. Company B:

- (1) Maintain proficiency and currency in water bucket operations.
- (2) Attain 100% NVG proficient crews, resources permitting.
- (3) Conduct ASE/EW operations/training in accordance with Aviation Brigade EW training plan (TBP).
- (4) Conduct door gunnery IAW FM 1-140 Appendix A.
- (5) Support Division/Brigade directed AT mission support requirements.
- (6) Encourage full use of AFTP Battle Drill weekends to supplement IDT training.
- (7) Support Battalion missions as assigned.

d. Company C:

- (1) Fully comply with the SOF Messages as pertains to the UH-1H fleet.
- (2) Develop creative training plans for the RL2 designated UH-1H aircrews.
- (3) Maintain 75% of OH-58, and EH-60 aircrews NVG proficient.
- (4) Conduct ASE/EW operations/training in accordance with Aviation Brigade EW training plan (TBP).
- (5) Conduct door gunnery IAW FM 1-140 Appendix A.
- (6) Support Division/Brigade directed AT mission support requirements.
- (7) Emphasize mission training for the Target Acquisition/CEWI platoons.
- (8) Encourage full use of AFTP Battle Drill weekends to supplement IDT training.

e. Company D:

- (1) Support scheduled FTX and door gunnery exercises with AVUM support.
- (2) Conduct QRF training program.
- (3) Provide AVUM support to all AT increments.

f. All Commanders:

- (1) Know the Battalion METL, your METL, and your training plan.
- (2) Know your soldiers' SRP requirements and status.
- (3) Know your officer and NCO military and civilian education status.
- (4) Know your equipment readiness.
- (5) Know your aircrew status.
- (6) Know your needs in recruiting/retention.
- (7) Be prepared to provide/present your QTB to the Bde Cdr quarterly.
- (8) Maximize use of simulation facilities.
- (9) Provide OER Support Form and conduct face to face counseling with officers and NCOs within your command.

12. TACTICAL TRAINING AND EXERCISES.

- a. Tactical training will focus on supporting the Division's Battle Task of "Attack" in TY02 and "Defend" in TY03.
- b. JANUS should be utilized to enhance the proficiency of Battalion Battle Staff in tactical operations.

13. TRAINING FOR MILITARY SUPPORT TO CIVILIAN AUTHORITIES. The Battalion will train and prepare to support mission for civilian authorities. Companies will have a mobilization officer/NCO appointed and fully trained who will conduct the unit mobilization program. The Battalion will update the alert notification roster monthly and exercise it semi-annually. The Aviation Brigade OPLANs will be used as the base document for response to MSCA missions. The B Co Commander will include water bucket training for all UH-60 aircrews in the YTC.

13. EVALUATIONS AND ASSESSMENT OF TRAINING.

- a. IDT/AT after action reviews (AAR) are mandatory and will be an integral part of training. In addition, all units will have an evaluation plan corresponding to training to determine effectiveness. At the conclusion of each IDT/AT period, commanders will review and update their training status of METL tasks on the TAM. **A copy of the TAM and a summary of the commander's AAR will be forwarded to this Headquarters, ATTN: CADD-AV-OT, NLT 3 days after completion of the training.**
- b. Company Commanders are required to conduct Quarterly Training Briefs (QTB) for the Brigade Commander IAW FM 25-101. Company Commanders and ISGs will brief the Avn Bde Cdr IAW APPENDIX C of the Avn Bde YTG. Commanders will submit paper briefs each quarter and as a minimum conduct in-person briefs to the Bde Cdr on a semi-annual basis.
- c. In addition to the IDT/AT AARs, after action reviews are required for all major training events. The following events require AARs:

- (1) Unit FTXs.
- (2) Any support provided to other units outside the battalion.
- (3) Weapons Qualification
- (4) Door Gunnery
- (5) APFT

14. ANNUAL TRAINING. All requests for individual home station annual training periods must be approved in advance by the Battalion Commander. The AT period for TY02 is projected to be 7-22Jun02 at Camp Roberts and Fort Hunter-Liggett. The Avn Brigade is pursuing participation in a multi-echelon exercise called BATTIL-AAXE. The dates for this exercise are as yet undetermined with the location likely to be NTC. Participation in this exercise would result in the AT dates being adjusted.

15. IDT SCHEDULE. The IDT site/date schedule is on the Battalion YTC located at Appendix F of this document.

16. TRAINING RESOURCES.

- a. Proper allocation of time and space resources will be made when range and training area requests are forwarded to this Headquarters. Commanders must ensure that sufficient Class V is requested IAW DA Pam 350-38 to support range training. Range and training area requests above what the Battalion is requesting must be made prior to the start of the training year. Exceptions to this requirement will be made on a case-by-case basis provided a comprehensive training plan/OPORD accompanies the request.
- b. The budget, to include OPTEMPO funds, RMA's, additional annual training (AAT) and ADSW will be managed at Battalion level. Commanders will annotate all their resource requirements on the YTC.
- c. Simulation-based training is a cost-effective alternative method to mitigate scarcity of resources. Simulation training will be used to the maximum extent. Cost of travel/per diem to simulators will be maximized by each pilot flying a minimum of 6 periods per trip, providing the simulator is operational. Priority of ADSW funding is to UH-60, UH-1, OH-58 in order.
- d. Training assistance will be addressed in Commanders' Training plans and requested NLT 150 days prior to the duty date. The supporting Training Support Brigade (TSB) Mobile Training Teams, 91st Division (Exercise), the Training Support Battalion (for aviation related training assistance and evaluation), the BCSTP, and Eagle Team from NTC may be utilized.

17. COMMAND SUPPLY DISCIPLINE PROGRAM (DSCP). To ensure that we maintain a successful logistic posture within the Division, it is necessary for commanders to follow a proactive CSDP. This will include the conduct of inventories IAW AR 710-2 and at a minimum 10% will be completed each month. Completion of any lateral transfers and turn-ins will be completed NLT 60 days from initiation. Any request for extension must first be cleared through the Battalion S-4. Changes of command inventories are a critical indication of a well-executed CSDP. Therefore, commanders must take seriously the process; establish and maintain the Change of Command Schedule agreed upon by the Battalion Commander. Schedule as necessary assistance visits with the S-4, Property Book Office, and/or the Readiness Teams relative to individual unit requirements. Company Commanders must be thoroughly familiar with the procedures set forth in the 40th ID (M) guidance on Change of Primary Hand-Receipt Holder (CPHRH), dated 23 Sep 97.

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- 18. CIP/OIP.** The CIP/OIP is on a two-year program. The FORSCOM ARMS will serve the purpose of the CIP/OIP on a biennial basis. For years without an ARMS Inspection, the Battalion Staff will conduct the CIP/OIP.
- 19. TRAINING PLANS.** The TY02 yearly training calendar will be completed during the Battalion ATMS. Company Commanders are responsible for submitting training schedules IAW FM 25-101. Draft training schedules will be provided the S-3 NLT 120 days prior to the training with final schedules completed NLT 90 days prior to training.

KAREN A. MASTANTUONO
LTC, AV CA ARNG
Commanding

DISTRIBUTION

A

APENDICES:

A – 1-140th Avn Bn METL

B – AAR

C – QTB Slides – Distributed electronically

D – ASE/EW Training

E – Not Used

F – TY02 TYC

G – Long Range Training Calendar

H – CTT for TY02

**1st BATTALION, 140th AVIATION
MISSION ESSENTIAL TASK LIST (METL)**

- ❖ MOBILIZE
 - (S) Coordinate Predeployment Activities
 - (S) Prepare the Unit For Deployment
- ❖ CONDUCT AVIATION CS/CSS OPERATIONS
 - (B) Conduct Air Movement Operations
 - (B) Conduct Air Assault Operations
 - (S) Occupy and Assembly Area
 - (S) Conduct a Unit Movement
 - (B) Conduct Electronic Warfare Operations
 - (B) Conduct Reconnaissance & Surveillance Operations
- ❖ PROTECT THE FORCE
 - (B) Coordinate the Safety Program
 - (B) Secure and Defend the Unit Position
 - (B) Employ Quick Reaction Force
- ❖ SUSTAIN THE FORCE
 - (S) Conduct Unit Level Maintenance
 - (S) Maintain Helicopters

Approved,
Commander, Aviation Brigade, 40th ID (M)

DANIEL J. NELAN
COL, AV, CA ARNG
Commanding

Date: _____

IDT/AT After Action Review (AAR) Format								
Unit:			Date of Tng:			Location:		
I. Attendance:								
	AUTH	REQ	ASSIGN	PRES	SUTA	AWOL*	ABSENT	SCHOOL
OFF								
WO								
ENL								
TOT								

*AWOLs includes all individuals AWOL for one or more periods.

1. Major Training Objectives (bullet format)

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2. METL/Battle Tasks Accomplished This Period:

3. Training Scheduled but not Conducted or Problem Areas (explain):

4. Proposed Date(s) for any make-up Training:

5. APFT's Administered:

Personnel on Weight Control Program

NAME

WEIGHT

Number Pass:

Number Fail:

% of APFT PASSED:

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6. ODP/NCODP/CTT:

ODP Topic:

NCODP Topic:

NBC Training: Makeup CTT
 Prot Mask Service

7. Type and Extent of External Support (if applicable):

None

8. Inspections Conducted (Safety, 10%, etc):

Who

What

When

Where

9. List all Ground Maintenance Related Training Conducted:

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10. Admin/Log Problems:

11. Summary of Current Combat Capabilities/Weapon Qual Status:

12. Coordination/Support Problems with AASF/OMS/OTAG/Etc:

13. Identify Exceptional Training or Personnel that Excelled:

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14. Commanders Narrative:

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APPENDIX C

Quarterly Training Brief Slides

Distributed Electronically

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APPENDIX D

ASE/EW Training

TBP

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APPENDIX E

NOT USED

APPENDIX F

1 st Quarter			
	OCT	NOV	DEC
Bn IDT Dates	5-7	2-4	2
MUTA	5	5	2
Bn Dark Night	26 SEP	24 OCT	21 NOV
Location	HS	FHL	HS
Tng Status (G-A-R)	Amber	Green	Red
Bn Training Events	CO/SEC Lvl Tng APFT	1-184 th Spt FTX	AMC Muster Family Support
Special Events	Recruiting Activities	Safety Council Standardizatr Bd Qtrly Safety Bd	
2 nd Quarter			
	JAN	FEB	MAR
Bn IDT Dates	5-6	1-3	2-3
MUTA	4	4	5
Bn Dark Night	12DEC	23JAN	20Feb
Location	HS	HS/LTA	HS
Tng Status (G-A-R)	Amber	Amber	Amber
Bn Training Events	CTT Testing PMI MOS Sustainment	Small Arms Qual MOS Sustainment	APFT BAMBI BUCKET ASE/EW NELLIS AFB
Special Events	Recruiting Activities		Safety Council Standardizatr Bd Qtrly Safety Bd
3 rd Quarter			
	APR	MAY	JUN
Bn IDT Dates	5-7	4-5	7-22
MUTA	5	4	1/ AT
Bn Dark Night	27MAR	24APR	22MAY
Location	FHL	FHL	CR/FHL/CSLO
Tng Status (G-A-R)	Green	Amber	Green
Bn Training Events	1-184 th Spt FTX	Door Gunnery/ Crew- served/Ind wpns qual TOC FTX	AT-02 BATTL-AAXE
Special Events	Recruiting Activities		Safety Council Standardizatr Bd Qtrly Safety Bd
4 th Quarter			
	JUL	AUG	SEP
Bn IDT Dates	12-14	3-4	6-8
MUTA	5	4	4
Bn Dark Night	26JUN	24JUL	28AUG
Location	HS	FHL	HS
Tng Status (G-A-R)	Green	Amber	Amber
Bn Training Events	CPX CMTC UH-1 Spt	Door Gunnery/ Crew- serve/Ind wpns Qual Make-up FTX Mountain survival	CO/PLT/SEC TNG APFT MOB tng/Load plans
Special Events	Recruiting Activities		Safety Council Standardizatr Bd Qtrly Safety Bd

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APPENDIX G

	TY03	TY04	TY05
<u>1st QTR</u>			
OCT	4-6 OCT 02 HS/LTA Aircraft/Ind Tng	3-5 OCT 03 HS/LTA Aircraft/Ind Tng	2-4 OCT 04 HS/LTA Aircraft/Ind Tng
NOV	1-3 NOV 02 FHL Bn FTX	7-9 NOV 03 FHL Bn FTX	5-7 NOV 04 FHL Bn FTX
DEC	7 DEC 02 Homestation SRP/Muster	6 DEC 03 Homestation SRP/Muster	5 DEC 04 Homestation SRP/Muster
<u>2nd QTR</u>			
JAN	11-12 JAN 03 HS/LTA PMI/Aircraft/Ind Tng	10-11 JAN 04 HS/LTA PMI/Aircraft/Ind Tng	9-10 JAN 05 HS/LTA PMI/Aircraft/Ind Tng
FEB	7-9 FEB 03 Cp Roberts Wpns Qual/CTT	6-8 FEB 04 Cp Roberts Wpns Qual/CTT	5-7 FEB 05 Cp Roberts Wpns Qual/CTT
MAR	1-2 MAR 03 HS/LTA Aircraft/Ind Tng	6-7 MAR 04 HS/LTA Aircraft/Ind Tng	5-6 MAR 05 HS/LTA Aircraft/Ind Tng
<u>3rd QTR</u>			
APR	4-6 APR 03 FHL Bn FTX	3-5 APR 04 FHL Bn FTX	2-4 APR 05 FHL Bn FTX
MAY	2-4 MAY 03 CR/FHL Door Gunnry/Crew-served	7-9 MAY 04 CR/FHL Door Gunnry/Crew-served	6-8 MAY 05 CR/FHL Door Gunnry/Crew-served
JUN	6-21 JUN 03 AT CR/FHL Bn/Co/Plt Tng	5-20 JUN 04 AT CR/FHL Bn/Co/Plt Tng	4-19 JUN 05 AT CR/FHL Bn/Co/Plt Tng
<u>4th QTR</u>			
JUL	12-13 JUL 03 HS/LTA Aircraft/Ind Tng	11-12 JUL 04 HS/LTA Aircraft/Ind Tng	10-11 JUL 05 HS/LTA Aircraft/Ind Tng
AUG	2-3 AUG 03 HS/LTA Aircraft/Ind Tng	1-2 AUG 04 HS/LTA Aircraft/Ind Tng	6-7 AUG 05 HS/LTA Aircraft/Ind Tng
SEP	6-7 SEP 03 HS/LTA Aircraft/Ind Tng	5-6 SEP 04 HS/LTA Aircraft/Ind Tng	4-5 SEP 05 HS/LTA Aircraft/Ind Tng

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APPENDIX H

CTT FOR TY02

TBP